



Office Policies

Appointments

Appointments can be made by calling 863-686-2282 between the hours of 7:00am – 3:30pm Monday – Friday. We make every effort to see patients in a timely fashion.

Payment Policy

Our office participates with Medicare and most insurance plans. Please note that it is your responsibility to check with your insurance to determine whether or not the plan you are enrolled in is one that we participate with. Copays are due at the time of visit. In the event of non-participating insurance plans or self-pay, the patient is responsible for payment ***in full*** at the time services are rendered.

No-Show Policy

Our office takes pride in its effort to accommodate all of our patients' needs. Therefore, it is important that scheduled appointments be kept. A 24-hour notice must be provided for all cancellations. Failure to verify the office will result in a \$25 fee for missed office or \$100 for missed surgical appointments.

Minors

All patients under the age of 18 MUST be accompanied by a parent or legal guardian.

Medical Records

If you are requesting records from this office you must complete a records release for to include the name, address and fax number of the party you wish to send the records to. A request to fax records to another facility or provider is free. A request for hard copies of your records includes a fee of \$1.00 per page up to 25 pages and \$0.25 per page thereafter.

A Cancer policy claim and pathology report will be provided (1 per incident) within 72 hours of request. Please copy this information before sending to your insurance company.